

Library Membership – Terms and Conditions

On becoming a member of Salford Community Libraries you must agree to the following terms and conditions of membership :-

- You are not already a member of Salford Community Libraries
- You will abide by the Library Byelaws and other rules and regulations governing the service (e.g. Computer Usage Terms and Conditions)
- You must bring your library card to borrow items and use PCs. You will also need your PIN to use PCs.
- Library members under 16 years old must have written permission from a parent or guardian to access PCs and borrow books
- You are responsible for all items borrowed with your library membership card and for any charges resulting from overdue items, hire charges, damage to or loss of items, where applicable
- You will inform any Salford Library of changes to your name, address e-mail address or other contact details
- You are expected to bring items back on time, or renew items – charges will apply for items brought back late (with the exception of members under 19 and over 70 years old)
- You will pay all charges as they become due
- All communication from Salford Community Libraries to members will be via e-mail where e-mail addresses are provided (e.g. information about overdue and reserved items)
- You will not be able to borrow items or use the PCs if you have outstanding charges for which there is no payment plan in place
- All charges for item requests, lost items and lost library membership cards are non-refundable
- Lost membership cards must be reported immediately. You will be held responsible for any items borrowed before the loss is reported
- Proof of address may be required for clarification of identity
- Renewals are not permitted if a reservation has been placed on items you have on loan
- Salford Community Libraries reserves the right to refuse an application for membership
- Library members not observing the Terms and Conditions may be restricted in their use of services provided by Salford Community Libraries

Salford Community Libraries can change these terms and conditions at any time by giving at least 3 months notice of any change via notice boards within libraries and on the website. Members who do not wish to accept the change may cancel their membership.

salfordcommunityleisure.co.uk